



Regional Animal Services of King County  
 Records and Licensing Services Division  
 Department of Executive Services  
 206-296-PETS (7387)  
 pets@kingcounty.gov

# Regional Animal Services of King County Report of Complaint or Problem

➔ Please complete sections 1 and 2 and fax, mail, or email this form to the following address:

Regional Animal Services of King County  
 21615 64<sup>th</sup> Ave. S., Kent, WA 98032  
 Fax: 206-205-8043  
 Email: pets@kingcounty.gov  
 Call: 206-296-PETS (7387), ext. 24 (8:30am-4:30pm Mon-Fri)

For Office Use Only

**DO NOT DISCLOSE**

Case No.: \_\_\_\_\_

Officer & District: \_\_\_\_\_

(Date Stamp)

1. Please print or write all information clearly:

Reporting Party's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Alt. Phone: (\_\_\_\_\_) \_\_\_\_\_

Animal Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Alt. Phone: (\_\_\_\_\_) \_\_\_\_\_

2. Please describe the complaint or problem, with all pertinent information, including dates, times of incident(s), location of violation(s), and names and phone numbers of witnesses. Attach additional pages if needed.

**Date & time of incident:** \_\_\_\_\_

**Location of violation:** \_\_\_\_\_

**Description of animal(s) involved:** \_\_\_\_\_

**Incident details:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  Additional pages attached.

➔ I have read this statement and find it to be true and correct.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

➔ The information contained in this complaint is a public record subject to disclosure under the Washington Public Records Act (RCW 42.56) and may be requested and inspected by any person. The identity of a complaining party (complainant) may be withheld from public inspection at the Agency's discretion if the complainant indicates that disclosure will endanger any person's life, physical safety, or property. However, if a court case is filed as a result of this complaint, the complainant's identity may be disclosed regardless of a request for it to be withheld.

Disclosure of my identity will endanger my life, physical safety, or property or that of others. Therefore, pursuant to RCW 42.56.240(2), please **DO NOT DISCLOSE** my identity except to me, an agent acting on my behalf, or another enforcement agency. I understand that this request may not prevent disclosure of my identity if a court case is filed as a result of this complaint.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_